



# Beginnergarten Extended Hours Information Sheet

## Updated 2020

**Who:** Open to all WOLCA Beginnergarten & Preschool students

**What:** Extended Hours is a before and after school program allowing for early drop off and late pick up of students

**When:** Monday through Friday during regularly scheduled school days: 8am\*-8:30am and 3pm-5pm

**Extended Hours Cost:** \$250 per month

AM only 5 Days: \$120 per month

AM only 3 Days W-Th-F: \$95 per month (Preschool)

\*Contact office for special pricing if needing drop off earlier than 8:00am.

Please note: No PM-only pricing available.

### Overview

Extended Hours is designed to serve WOLCA families on school days. Extended Hours drop off will begin at 8:00am at the school entrance. At 3:00pm the students will be dismissed to Extended Hours where students will have time for a snack (brought from home), active playtime outside (weather permitting) or in the gym, homework help, and quiet activity time. Students must be picked up at the school entrance by 5pm.

Please note that the Extended Hours program will not operate on days when school is not in session or when closed due to inclement weather.

### Authorized Pick Up Procedure

For your protection, only those authorized in writing by the parent/guardian may pick up your child.

### Late Pick Up Policy

Extended Hours end promptly at 5pm. Parents must plan to pick up their children by that time. If parents/guardians cannot be at the school by 5:00pm they must arrange for another person to pick up their child. A late fee of \$5.00 per fifteen minutes per child will be assessed for late pick up. The fee is applied to your account balance. Repeated late pick-ups may result in suspension from the program until additional local and available emergency persons are designated or situation is corrected.

### Eligibility

In order to participate in Extended Hours, all tuition payments must be current. If extended hours fees or tuition payments are not paid for 2 consecutive months, your student will not be eligible to attend WOLCA Extended Hours. Please contact our office with any questions.